



**CITY COUNCIL  
MEETING MINUTES  
FEBRUARY 27, 2023 AT 5:30 PM  
HJEMKOMST CENTER AUDITORIUM**

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson  
Council Member: Matthew Gilbertson  
Council Member: Heather Nesemeier  
Council Member: Laura Caroon  
Council Member: Deb White  
Council Member: Larry Seljevold  
Council Member: Chuck Hendrickson  
Mayor: Shelly Carlson

Absent: Council Member: Steve Lindaas

2. Pledge of Allegiance

3. Agenda Amendments

4. Recognitions - Presentations

A. MoorHeart Recognition: Mark Peihl, Archivist, Historical and Cultural Society of Clay County

Governmental Affairs Director Lisa Bode presented the MoorHeart Recognition to Clay County Archivist Mark Peihl. Ms. Bode shared excerpts from the nomination and Mr. Peihl thanked the community for the award.

5. Consent Agenda

*All items listed with an asterisk ( \* ) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

**Motion to Approve made by Heather Nesemeier and seconded by Ryan Nelson**

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Lindaas

6. Approve Minutes

A. February 13, 2023 Meeting Minutes

**Motion to Approve February 13, 2023 Meeting Minutes made by Laura Caroon and seconded by Larry Seljevold**

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, Hendrickson  
Against: 0;  
Abstain/Recuse: 0;  
Absent: 1; Lindaas

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)  
*During "Citizens Addressing the Council", the Mayor will invite residents to share issues, concerns and opportunities. Individuals must limit their comments to three minutes. The Mayor may limit the number of speakers on the same issue in the interest of time and topic. Individuals should not expect the Mayor or Council to respond to their comments tonight.*
8. \*Mayor and Council Appointments
  - A. \*Resolution for Appointments to Boards and Committees
9. Public Hearings (5:45 pm)  
*During "Public Hearings", the Mayor will ask for public testimony after staff and/or applicants make their presentations. The following guidelines are in place to ensure an efficient, fair, and respectful hearing; limit your testimony to three minutes and to the matter under consideration; the Mayor may modify times, as deemed necessary; avoid repeating remarks or points of view made by previous speakers. The use of signs, clapping, cheering or booing or any other form of verbal or nonverbal communication is not allowed.*
10. Engineering Department
  - A. \*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for 19-1/2 St and 14th Ave S Area Street Improvements (Eng. No. 23-A2-01)
  - B. \*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for 14th, 16th, 17th, 18th St S & 27th Ave S Mill and Overlay (Eng. No. 23-A2-03)
  - C. \*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for 6th St, 18th & 20th Ave S Rehabilitation (Eng. No. 23-A2-07)
  - D. \*Resolution to Consider Actions Relating to Johnson Farms 5th and 7th Addition Underground Utility and Street Improvements (Eng. No. 23-A6-01)
  - E. \*Resolution to Award Bid (Eng. No. 23-A6-01)
  - F. \*Resolution to Award the bid for 7th & 8th Street Mill & Overlay (Eng. No. 22-A2-06)
  - G. \*Resolutions to Approve Actions for 11th St S Underground Utility & Street Improvements (Eng. No. 22-A2-02)
  - H. \*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for 11th St S Underground Utility & Street Improvements (Eng. No. 22-A2-02)
  - I. \*Resolution to Receive the Report, Order the Preparation of Plans & Specifications and Call for a Public Hearing for 2nd Ave N Area Underground Utility & Street Improvements (Eng. No. 23-A2-04A and 14-02-03F)
11. Community Development Department
  - A. Resolution to Authorize Advertisement for Architectural/Engineering Services for the Moorhead Community Center/Public Library

Community Development Director Kristie Leshovsky presented the public notice for

Architectural & Engineering services for the recently approved Community Center Regional Library in Moorhead. The deadline for submission is March 16 for the Request for Qualifications (RFQ) and April 20 for the Requests for Proposals (RFP) if qualifications are met. Construction is anticipated to begin June 1, 2024.

**Motion to Approve Resolution to Authorize Advertisement for Architectural/Engineering Services for the Moorhead Community Center/Public Library with the addition of inclusive language made by Laura Caroon and seconded by Heather Nesemeier**

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 2; Carlson, Lindaas

- B. \*Resolution to Approve Authorization of Bids - Moorhead Municipal Airport Florence Klingensmith Field 2023 Projects
- C. \*Resolution to Approve Agreements with Mead and Hunt - Moorhead Municipal Airport 2023 Projects

12. Moorhead Public Service

- A. \*Resolution to Award Bid for Construction at Moorhead DOE Tap Substation
- B. \*Resolution to Approve Contract with Western Area Power Administration for 230-KV Transmission Line Construction Services Related to the Moorhead DOE Tap Substation Project

13. Public Works

- A. First Reading of Ordinance 2023-02: An Ordinance to Amend Section 3-4-9.C Recyclable Material and Section 3-4-11.C Yard Waste of the Moorhead City Code

Public Works Director Steve Iverson shared information on an ordinance to designate and define the acceptable materials in the recycling stream. The updates include the removal of glass in the No Sort recycling bins and removal of clear bags as acceptable for yard waste. More information and public education will be provided as the changes go into motion. Mary Aldrich from Minnkota Recycling was in attendance to answer questions.

**Motion to Approve First Reading of Ordinance 2023-02: An Ordinance to Amend Section 3-4-9.C Recyclable Material and Section 3-4-11.C Yard Waste of the Moorhead City Code made by Chuck Hendrickson and seconded by Heather Nesemeier**

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 1; Lindaas

14. Administration

- A. \*Resolution to Approve Trollwood Performing Arts School 2023 Operating Budget & Executive Affidavit

15. Mayor and Council Reports

Council Member Chuck Hendrickson stated Metropolitan Council of Governments Executive Director Cindy Gray is retiring in May and MetroCOG is in the process of recruiting the next executive director.

Council Member Heather Nesemeier shared that Moorhead Public Housing and the Clay County Housing Authority continue to work on merging operations as a way to better serve people and families that are precariously housed. Notification to affected tenants and households is happening.

Mayor Shelly Carlson thanked MSUM President Anne Blackhurst for partnership efforts and also thanked Swing Barrel for asking her to be a judge at its 1<sup>st</sup> Annual Chili Cook Off. Mayor Carlson talked about participating in a Professional Lunch podcast at NDSU and thanked Ricot Aladin for inviting her. Mayor Carlson also shared an update on the Diversion Project and stated the project is starting to run into anticipated completion milestones.

16. City Manager Reports

17. Executive Session

- A. Closed Executive Session pursuant to MN Statute 13D.05, Subdivision 3b(3), for the purpose of discussing the sale of real property described a portion of Parcel Numbers 58.900.0250 and 58.900.0251 owned by the City of Moorhead

**Motion to Enter Closed Session Closed Executive Session pursuant to MN Statute 13D.05, Subdivision 3b(3), for the purpose of discussing the sale of real property described a portion of Parcel Numbers 58.900.0250 and 58.900.0251 owned by the City of Moorhead made by Deb White and seconded by Larry Seljevold**

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 1; Lindaas

**Motion to Exit Closed Session Closed Executive Session pursuant to MN Statute 13D.05, Subdivision 3b(3), for the purpose of discussing the sale of real property described a portion of Parcel Numbers 58.900.0250 and 58.900.0251 owned by the City of Moorhead made by Heather Nesemeier and seconded by Laura Caroon**

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 1; Lindaas

**Motion to Authorize staff to proceed with negotiating a sale of Parcel Numbers 58.900.0250 and 58.900.0251 in accordance with the terms and conditions discussed during the Executive Session, subject to bringing the final purchase agreement back to the City Council for formal approval made by Heather Nesemeier and seconded by Deb White**

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 1; Lindaas

18. New Business

19. Adjourn

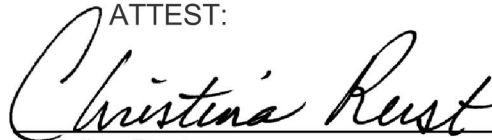
Meeting adjourned 6:16pm

APPROVED BY:



Michelle (Shelly) A. Carlson  
Mayor

ATTEST:



Christina Rust  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.